

**Freedom Township Board of Supervisors**  
Regular Meeting  
January 2, 2024  
Time – Directly Following Reorganizational Meeting

**Board of Supervisors**

Matt Young, Chairperson  
Brett Johnston

**Township Officials**

Zach Gulden, Manager  
Mike Wenschhof, Road Superintendent

**Members of the Public Present**

Mary Buchheit, Ed Buchheit, & Jim Geleta.

**Call to Order**

Chair Young called the Board of Supervisor’s Meeting to order at 6:58 P.M. Vice-Chair Kellett was noted as absent.

**Public Comment**

None

**Approval of Minutes**

Chair Young made a **MOTION** to approve the Minutes of the December 13, 2023, regular meeting. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

**Monthly Expenses**

Mr. Johnston made a **MOTION** to approve the bills in the amount of \$14,441.31 from the General Fund. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

**Manager & Road Reports**

The Manager completed the following tasks in December:

- Submitted monthly solar reading.
- Misc. website updates and phone calls.
- Removed burn ban on 12/1 with County 911 and website.
- Prepared auditor meeting agenda and advertisement.
- Finalized 2022 audit with accountant and published finalized report.
- Sent in 2024 tax rate document to County.

- DCED 2024 tax form.
- 1x zoning permit – addition.
- 1x zoning exemption letter – interior work.
- 2023 road project PennDOT MS-999 report.
- 12/13 board of supervisor minutes.
- Pole building management – emails/calls/billing/etc.
- Prepared 2024 reorganization and regular meeting advertisements.
- Submitted updated 2024 emergency contact info to County 911.
- 1x bank deposits.
- Quarterly tax reports.

The Public Works’ Department completed the following tasks in December:

- Clearing of trees from roads after rain and windstorms.
- Brush trimming, leaf clearing from culverts and ditches, and trash pickup along roadways.
- Took the F-550 to Myers Electric to get the PA state inspection performed with no reported issues.
- Went shopping for cleaning and office supplies, shop supplies, and misc. tools.
- Performed misc. shop work and returned PA 1 calls.
- For the new building addition, we are still waiting on the gutter and spouting to be installed and the damaged overhead door panels along with the garage door opener.

Public Works’ Employee	Hours Worked
Mike Wenschhof	83
Steve Long	0

Chair Young made a **MOTION** to approve December’s Road Report as submitted. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

**EMS, Fire, & Police Reports**

Adams Regional Emergency Medical Service (AREMS) did not submit the monthly EMS report.

Mr. Gulden presented the fire report. Greenmount Fire Department had 4 calls in the month of December:

- 3 CO alarms.
- 1 brush fire.
- 3 of the calls were in Freedom Township and 1 in Cumberland Township.

Liberty Township Police Department did not submit the monthly police report.

**Old Business**

None

**New Business**

- A. Consider approval of an advertisement notice of the Township's intent to appoint Joyce Beckman of Lockwood Business Support Service to conduct the 2023 audit in place of the elected auditors for consideration.**

Chair Young made a **MOTION** to approve an advertisement notice of the Township's intent to appoint Joyce Beckman of Lockwood Business Support Service to conduct the 2023 audit in place of the elected auditors. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

- B. Consider approval of an amended SWM operations & maintenance agreement with Michael Simpson of 602 Middle Creek Road, Fairfield, PA 17320 for consideration.**

Chair Young made a **MOTION** to approve an amended SWM operations & maintenance agreement with Michael Simpson of 602 Middle Creek Road, Fairfield, PA 17320. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

**Other Business**

Mr. Wenschhof stated that someone put a no trespassing / private road sign on the stoned portion of Dawn Road and asked if this was a private road. Mr. Gulden stated that the entirety of Dawn Road is on PennDOT's Liquid Fuel's map; therefore, it is a Township owned road. The Board agreed and directed Mr. Gulden to send the property owner a letter.

**Public Comment**

None

**Adjournment**

There being no further business, Chair Young made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Mr. Johnston. Chair Young adjourned the meeting at 7:08 P.M.