

**Freedom Township Board of Supervisors
Regular Meeting
November 1, 2023
7:00 P.M.**

Board of Supervisors

Paul Kellett, Vice-Chairperson
Brett Johnston

Township Officials

Zach Gulden, Township Manager

Members of the Public Present

Ed Buchheit, Jim Geleta, & Ron Cool

Call to Order

Vice-Chair Kellett called the Board of Supervisor's Meeting to order at 7:00 P.M. Chair Young was noted as absent.

Vice-Chair Kellett made a **MOTION** to amend the regular meeting agenda to include: 1) consider approval of training expenses for the Emergency Management Coordinator and Deputy Emergency Management Coordinator. The **MOTION** was **SECONDED** by Mr. Johnston. There were no public comments. The motion carried unanimously (2-0).

Public Comment

None

Approval of Minutes

Vice-Chair Kellett made a **MOTION** to approve the Minutes of the October 11, 2023, regular meeting. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

Monthly Expenses

Mr. Gulden stated that the expenses from the Capital Reserve and COVID-19 Funds are to pay for the garage addition invoice #2.

Vice-Chair Kellett made a **MOTION** to approve the bills in the amount of \$12,924.45 from the General Fund, \$10,057.46 from the Capital Reserve Fund, and \$43,061.65 from the COVID-19 Fund. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

Manager & Road Reports

The Manager completed the following tasks in October:

- Submitted monthly solar reading.
- Misc. website updates and phone calls.
- Met with Adams Electric on 11th to finalize solar paperwork.
- Started updating code books with supplement #2.
- Dropped off code supplements to district magistrate, KPI Technology, and zoning hearing board attorney.
- Created / updated forms for the EMS / fire tax credit program.
- Completed a FEMA survey.
- Submitted the 706B form to state for the yearly fire relief payment.
- Ordered drug/alcohol test, stated police check, and Federal Motor Carrier Safety Administration drug/alcohol query on new road employee Steven Long.
- Made slight adjustments to the 2024 draft budget.
- PennDOT letter of event awareness for Gettysburg Marathon.
- Submitted updated CDL roster to PSATS.
- Worked on worker’s compensation renewal documents.
- 1x zoning permit exemption form – Generac generator project.
- Approved 1x park pavilion rental form for November 11.
- 1x bank deposit.

The Public Works’ Department completed the following tasks in October:

- Clearing of trees from roads after rain and windstorms.
- Road mowing, weed and brush cutting.
- Leaf clearing and trash pick-up along roadways.
- Mowing, trimming, and clearing of Township lot.
- Blacktop patching on various roads and filling in potholes on dirt roads.
- Lobar started excavation on October 4th for the garage addition, which is now framed.
- Return PA 1 calls.

Public Works’ Employee	Hours Worked
Mike Wenschhof	132

Vice-Chair Kellett made a **MOTION** to approve October’s Road Report as submitted. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

EMS, Fire, & Police Reports

Adams Regional Emergency Medical Service (AREMS) did not submit the monthly EMS report.

Mr. Buchheit presented the fire report. Greenmount Fire Department had 7 calls in the month of October:

- 2 motor vehicle accidents.
- 1 vehicle fire.
- 1 gas leak.
- 1 standby.
- 1 outside fire.
- 1 large non-dwelling fire.

Mr. Gulden presented the police report for October 2023:

- Hours worked: 25
- 911 calls: 2
- Traffic citations: 26
- Written warnings: 9
- Faulty equipment: 1
- Misdemeanor arrest: 0
- Non-traffic citations: 0

They are continuing to run speed and write citations on Bullfrog Road and Emmitsburg Road.

Their new police car continues to be worked on by 10-8 and expected to be in service by the end of the month.

A complaint regarding speed and equipment violations from Freedom Auto Auction was received and will be acted upon in the coming month.

Old Business

- A. Consider tentatively adopting the 2024 proposed budget and approving an advertisement notice stating the 2024 proposed budget is available for public inspection at the Township building and on www.freedomtownship.us.**

Vice-Chair Kellett made a **MOTION** to tentatively adopt the 2024 proposed budget with the addition of a \$250.00 donation for the Land Conservancy of Adams County and approve an advertisement notice stating the 2024 proposed budget is available for public inspection. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

- B. Update and consider action on stormwater operations and maintenance agreements with Debra and Scott English at 1210 Pumping Station Road, Gettysburg, PA 17325, and Wade Allen Alexander at 602A Middle Creek Road, Fairfield, PA 17320.**

Mr. Gulden provided the board with updates. The attorney will send follow-up letters.

C. Update and consider action on zoning violations at the James L. Hobbs, Sr. property at 205 Boyle Road, Fairfield, PA 17320.

Mr. Gulden stated that Mr. Hobbs, Jr. submitted an incomplete zoning application for the storage structure today (11/1); however, it was missing the site plan. Mr. Hobbs' engineer plans on sending him a site plan this week.

New Business

A. Consider approving an advertisement of the 2024 stone bids.

Vice-Chair Kellett made a **MOTION** to approve an advertisement of the 2024 stone bids. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

B. Consider approval of garage addition change order #2 – addition of a holding tank for the interior drainage system.

Mr. Gulden stated a 1500-gallon storage tank is required for the garage addition's floor drain. The total cost is \$5,554.89.

Vice-Chair Kellett made a **MOTION** to approve garage addition project change order #2 in the amount of \$5,554.89. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

C. Consider approval of training expenses for the Emergency Management Coordinator and Deputy Emergency Management Coordinator.

The Emergency Management Coordinator and Deputy Emergency Management Coordinator stated they spoke with the County's Emergency Management Coordinator, and the County is recommending multiple training courses for them for their new positions. Some of the courses are free and some have an expense.

Vice-Chair Kellett made a **MOTION** to approve a \$500.00 training allowance each for the Emergency Management Coordinator and Deputy Emergency Management Coordinator. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

Other Business

None

Public Comment

Mr. Buchheit thanked the Board, on behalf of the Greenmount Fire Department, for the Halloween Party donation. He said the event was very successful.

Adjournment

There being no further business, Vice-Chair Kellett made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Mr. Johnston Chair Young adjourned the meeting at 7:25 P.M.