

**Freedom Township Board of Supervisors
Regular Meeting
September 17, 2025**

Board of Supervisors

Matt Young, Chairperson
Paul Kellett, Vice-Chairperson
Brett Johnston

Township Officials

Zach Gulden, Manager
Linus Fenicle, Solicitor

Members of the Public Present

Mary Buchheit, Ed Buchheit, and Jim Geleta

Call to Order

Chair Young called the Board of Supervisor's Meeting to order at 7:00 PM.

Public Comment

None

Approval of Minutes

Vice-Chair Kellett made a **MOTION** to approve the regular meeting minutes of August 20, 2025. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

Monthly Expenses

Vice-Chair Kellett made a **MOTION** to approve the bills for July in the amount of \$9,769.11 from the General Fund and \$2,083.33 from the Fire Tax Fund. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Manager & Road Reports

Mr. Gulden read the Manager's report. The Manager completed the following tasks in August:

- Misc. phone calls, emails, & website updates.
- Submitted monthly solar meter reading.
- Monthly & quarterly employment tax reports and payments.
- Monthly reconciliation of all bank accounts.
- August's Supervisor's meeting minutes.
- 3x bank deposits.
- 5x zoning permits:
 - 2x sheds.

- 1x carport.
 - 1x detached garage.
 - 1x permit extension.
- 3x zoning exemption letters.
- 1x right-to-know request for new construction building permits from September 1, 2024, to present.
- Document for 2023/2024 state liquid fuels audit.
- Submitted a review request to the County for the proposed zoning amendment.
- Mailed 1x sewage planning module to PA DEP.
- PIRMA insurance renewal application.
- Worked on 2026 budget.
- Uploaded 2024 financial data to auditor.

Mr. Gulden read the road report for August:

- Road mowing, weed trimming, brush cutting, culvert and ditch cleaning, and trash pickup along roadways.
- Cleared fallen trees and limbs from roads and berms.
- Mowing, trimming, and clearing of Township lot.
- Misc. shop maintenance and clean-up.
- Return PA 1 calls.
- Took the F-550 to Crouse Ford for the 5,000-mile service.
- Washed down trucks, performed maintenance on road mower, and misc. shop work.

Mike worked 126 hours.

Chair Young made a **MOTION** to approve the Road Report as submitted. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

EMS, Fire, & Police Reports

EMS

- Adams Regional EMS had 2 calls in August to Freedom Township.
- Mr. Gulden stated that the Township received a \$5,000 donation request from Adams Regional to support their capital campaign for a new EMS station to be located in Bonneauville. The Board requested Mr. Gulden suggest an amount in the 2026 budget for review.

FIRE

- Mr. Geleta read the fire report. The Greenmount Fire Department had 5 calls in the month of August.

- Type of calls:
 - 1x commercial fire.
 - 1x barn fire.
 - 1x commercial fire alarm.
 - 1x request for line officer.
 - 1 outside fire.
- Location of calls:
 - 2 to Freedom Township.
 - 2 to Frederick County, MD.
 - 1 to Cumberland Township.

Mr. Geleta requested a donation for the Fire Department's annual Halloween party.

Vice-Chair Kellett made a **MOTION** to approve a \$500 donation for the Halloween party. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

POLICE

- Chief DeWitt read August's police report.
 - Hours Worked – 35
 - Incidents – 33
 - Total Citations – 20
 - Traffic Warnings – 14
 - Total Arrest's – 0
 - Traffic Details – 0
 - Body camera footage over 60 days has been deleted.
 - Traffic Enforcement:
 - Emmitsburg Road – 10.75 hours
 - Bullfrog Road – 12 hours
 - Pumping Station Road – 0 hours

Old Business

None

New Business

- A. Consider setting a public hearing on October 15, 2025, at 6:45 PM for the proposed zoning text amendment.**

Chair Young made a **MOTION** to approve the advertisement of a public hearing on October 15, 2025, at 6:45 PM for the proposed zoning text amendment. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

B. Discussion of stormwater ordinance amendment.

Mr. Gulden stated that the Township's stormwater engineer, KPI Technology, has suggested an amendment to the stormwater ordinance. The amendment would add definitions of "Access Drive" and "Driveway" and update the definition of "Impervious Surface (Impervious Area)." The purpose of the amendment is to consider "wagon wheel" access drives/driveways fully impervious.

The Board supported the amendment only for access drives/driveway from the road to the dwelling / main structure.

Vice-Chair Kellett made a **MOTION** to approve an advertisement of the stormwater amendment for adoption at November's regular meetin. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Other Business

None

Public Comment

Mr. Buchheit asked if the Township would purchase and install "draft site" signs for the fire department at various creek locations. The Board OK'd up to two signs.

Adjournment

There being no further business, Chair Young made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0). Chair Young adjourned the meeting at 7:49 PM.