

# AGENDA

Freedom Township Board of Supervisors

January 2, 2024

6:30 P.M.

## Board of Supervisors

Matt Young, Chairperson

Brett Johnston

## Township Officials

Zach Gulden, Manager

## Members of the Public Present

Mary Buchheit, Ed Buchheit, Jim Geleta, & Mike Wenschhof.

## **Call to Order**

Mr. Gulden called the Board of Supervisor's Reorganization Meeting to order at 6:39 PM. Mr. Kellett was noted as absent.

## **Public Comment**

None

## **Appoint Acting Chairperson**

Mr. Johnston made a **MOTION** to appoint Zach Gulden as the acting chairperson. The **MOTION** was **SECONDED** by Mr. Young. The motion carried unanimously (2-0).

## **Appoint 2024 Supervisor's Chairperson**

Mr. Gulden called for nominations for the 2024 supervisor's chairperson. Mr. Johnston nominated Mr. Young. No other nominations were noted. Mr. Gulden closed the nomination period and called for a Motion. Mr. Johnston made a **MOTION** to appoint Mr. Young as the 2024 chairperson. The **MOTION** was **SECONDED** by Mr. Young. The motion carried unanimously (2-0).

## **Appoint Supervisor's Vice-Chairperson**

Chair Young called for nominations for the 2024 supervisor's vice-chairperson position. Mr. Johnston nominated Mr. Kellett. No other nominations were noted. Chair Young closed the nomination period and called for a Motion. Mr. Johnston made a **MOTION** to appoint Mr. Kellett as the 2024 vice-chairperson. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Appoint Manager**

Chair Young made a **MOTION** to appoint Zach Gulden as the Township's Manager. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### **Appoint Secretary / Treasurer**

Chair Young made a **MOTION** to appoint Zach Gulden as the Township's Secretary and Treasurer. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### **Approve Bond for Manager, Secretary, & Treasurer**

Chair Young made a **MOTION** to approve the Manager, Secretary, & Treasurer's bond at \$700,000. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### **Appoint Zoning & Code Enforcement Officer**

Mr. Johnston made a **MOTION** to appoint Zach Gulden as the Township's Zoning & Code Enforcement Officer. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Appoint Open Record's Officer**

Chair Young made a **MOTION** to appoint Zach Gulden as the Township's Open Record's Officer. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### **Appoint Road Superintendent**

Chair Young made a **MOTION** to appoint Mike Wenschhof as the Township's Road Superintendent. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### **Set Hourly Rate for Road Superintendent**

Chair Young made a **MOTION** to set the hourly rate for the Road Superintendent at \$28.00 per hour. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### **Appoint Road Supervisor**

Chair Young made a **MOTION** to appoint Brett Johnston as the Township's Road Supervisor. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### **Appoint Road Supervisor Alternate**

Mr. Johnston made a **MOTION** to appoint Chair Young as the Township's Road Supervisor Alternate. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Appoint Uniform Construction Code Building Inspector**

Chair Young made a **MOTION** to appoint PA Municipal Code Alliance, Inc. as the Uniform Construction Code Building Inspector. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### **Appoint Township Engineer**

Mr. Johnston made a **MOTION** to appoint KPI Technology as the Township's Engineering firm. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Appoint Township Sewage Enforcement Officer**

Chair Young made a **MOTION** to appoint Gil Picarelli from KPI Technology as the Township's Sewage Enforcement Officer. The **MOTION** was **SECONDED** by Mr. Johnson. The motion carried unanimously (2-0).

### **Appoint Township Alternate Sewage Enforcement Office**

Chair Young made a **MOTION** to appoint Dominic Picarelli from KPI Technology as the Township's Alternate Sewage Enforcement Officer. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### **Appoint Township Solicitor**

Chair Young made a **MOTION** to appoint Linus E. Fenicle as the Township's Solicitor at a rate of \$275 per meeting and \$165 per hour. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### **Appoint Per Capita Tax Collector**

Mr. Johnston made a **MOTION** to appoint Kimberly Beckett as the Township's per capita tax collector. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Set Real Estate & Per Capita Tax Collector Commission**

Chair Young made a **MOTION** to set the real estate and per capita tax collector commission at 5 percent. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### **Appoint Earned Income Tax Collector**

Chair Young made a **MOTION** to appoint the York Adams Tax Bureau as the earned income tax collector. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### **Appoint Delinquent Per Capita Tax Collector**

Mr. Johnston made a **MOTION** to appoint the York Adams Tax Bureau as delinquent per capita tax collector. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Appoint Delinquent Real Estate Tax Collector**

Mr. Johnston made a **MOTION** to appoint the Adams County Tax Claim Bureau as the delinquent real estate tax collector. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Appoint Chairman of Vacancy Board**

Chair Young made a **MOTION** to appoint Mike Wenschhof as the Chairman of the Vacancy Board. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### **Appoint Emergency Management Coordinator**

Mr. Johnston made a **MOTION** to appoint Edward Buchheit, Jr. as the Emergency Management Coordinator. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Appoint Deputy Emergency Management Coordinator**

Mr. Johnston made a **MOTION** to appoint Ronald Cool as the Deputy Emergency Management Coordinator. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Reappointment of John Sica to the Planning Commission for a 4-year term**

Mr. Johnston made a **MOTION** to reappoint John Sica to the Planning Commission for a 4-year term. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Set Board of Supervisor's Meeting Dates**

Mr. Johnston made a **MOTION** to set the Board of Supervisor's regular meeting dates to the 2<sup>nd</sup> Wednesday of each month at 7:00 PM. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Set Planning Commission Meeting Dates**

Mr. Johnston made a **MOTION** to set the Planning Commission's regular meeting's as-needed on the 1<sup>st</sup> Wednesday of each month at 7:00 PM. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Re-Affirm Linus E. Fenicle Attending Planning Commission Meetings As-Needed**

Mr. Johnston made a **MOTION** re-affirm Linus E. Fenicle attend Planning Commission meetings as-needed. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Appoint a representative to the York Adams Tax Bureau Board of Directors**

Mr. Johnston made a **MOTION** to appoint Zach Gulden as the representative to the York Adams Tax Bureau Board of Directors. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Appoint an alternate representative to the York Adams Tax Bureau Board of Directors**

Mr. Johnston made a **MOTION** to appoint Paul Kellett as an alternate representative to the York Adams Tax Bureau Board of Directors. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Appointment of representative to the York Adams Tax Claim Bureau Tax Collection Committee**

Mr. Johnston made a **MOTION** to appoint Zach Gulden as the representative to the York Adams Tax Claim Bureau Tax Collection Committee. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Appointment of an alternate representative to the York Adams Tax Claim Bureau Tax Collection Committee**

Mr. Johnston made a **MOTION** to appoint Paul Kellett as the alternate representative to the York Adams Tax Claim Bureau Tax Collection Committee. The **MOTION** was **SECONDED** by Mr. Young. The motion carried unanimously (2-0).

### **Appointment of a delegate to the Adams County Council of Governments**

Mr. Johnston made a **MOTION** to appoint Paul Kellett as the delegate to the Adams County Council of Governments. The **MOTION** was **SECONDED** by Mr. Young. The motion carried unanimously (2-0).

### **Appointment of a delegate to the PSATS Yearly Convention**

Chair Young made a **MOTION** to appoint Mr. Johnston as the delegate to the PSATS Yearly Convention. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### **Appointment of an alternate delegate to the PSATS Yearly Convention**

Mr. Johnston made a **MOTION** to appoint Chair Young as the alternate delegate to the PSATS Yearly Convention. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

### **Any other business**

Chair Young made a **MOTION** to recommend that the Board of Auditors set the working supervisor pay rate to \$30.00 per hour. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### **Public Comment**

None

### **Adjournment**

There being no further business, Chair Young made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Mr. Johnson. Chair Young adjourned the meeting at 6:57 P.M.