

**Freedom Township Board of Supervisors
Regular Meeting
February 19, 2025**

Board of Supervisors

Matt Young, Chairperson
Paul Kellett, Vice-Chairperson
Brett Johnston

Township Officials

Zach Gulden, Manager
Linus Fenicle, Solicitor

Members of the Public Present

Ed Buchheit, Mary Buchheit, Erik Black, Jim Geleta, Larry Stultz, Lisa Stultz, Adam Baker, Malory Baker, Jesse Kuhn, & Dan Ohler.

Call to Order

Chair Young called the Board of Supervisor's Meeting to order at 7:00 PM.

Public Comment

None

Approval of Minutes

Mr. Johnston made a **MOTION** to approve the Minutes of January 6, 2025, regular and reorganizational meetings. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

Monthly Expenses

Vice-Chair Kellett made a **MOTION** to approve the bills in the amount of \$11,739.66 from the Fire Tax Fund and \$41,934.73 from the General Fund and a transfer of \$226.48 from the Fire Tax Fund to the General Fund. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Manager & Road Reports

Mr. Gulden read the Manager's report. The Manager completed the following tasks in January:

- Misc. phone calls / emails / website updates.
- Submitted monthly solar meter reading.
- Monthly employment tax reports and payments.
- Monthly reconciliation of all bank accounts.
- 1x bank deposit.

- Filed federal and state 2024 W-3 / W-2 and mailed W-2s to employees.
- Zoning violation letter to 785 Pumping Station Road regarding business signage without permits then a separate violation letter for a two-story deck built without permits.
- Processed 5x volunteer service tax credit real estate applications and 4x earned income tax applications. Processed real estate tax credit refunds.
- Met Mr. Johnston at ACNB Bank on January 4th to open the fire tax fund account.
- Received complaint about 491 Middle Creek Road renovations in basement without permits and sewage complaints. Sent violation letter and notified KPI Technology. The homeowner applied for permits.
- Reorganization and regular meeting minutes for January 6th.
- Prepared and advertised 2025 Board of Supervisors and Planning Commission schedules.
- I received a complaint that a mobile home was demolished at 298 Middle Creek Road without proper permits. Notified PMCA and KPI Technology. Property owner obtained necessary permits.
- Renewed the sam.gov unique identifier number for grant purposes.
- Finalized 2025 stone contracts and sent to companies.
- 2025 YATB contact form.
- 2025 PA DCED Township tax form.
- 2024 PA DCED survey of financial conditions form.
- 2025 PA DCED elected and appointed official's form.
- PA DCED AG-385 form (pensions).
- 2025 diesel & gasoline tax exemption forms.
- Finalized paperwork to join PLGIT.
- 2x zoning permits: mobile home demolition and two-story deck.
- Gathered and submitted information for 2024 worker's compensation audit.
- Processed and distributed 2024 state ethic forms.
- 2025 County election forms.
- 2025 COSTARS salt order.
- 2024 County recycling report.
- Received notification that we did not receive the PA DCED park trail grant.

Mr. Gulden read the road report for December:

- Clear trees and limbs from roads and berms that fell during rain and windstorms.
- Cleared leaves from ditches and culverts.
- Trash pick-up along roadways.
- Cleaned up fallen limbs at Township lot.
- Road checks during rains, winds, and light snow.
- Put up a new flag at Township building.
- Misc. shop and maintenance work.

- Return PA 1 calls.

Mike worked 69 hours.

Mr. Gulden read the road report for January:

- Cut and clear fallen trees from roads and berms, as well as limbs after many very windy days.
- Closed McGlaughlin Road so Bartlett Tree Service could take down several large trees that were dead and leaning toward the road that could have caused a dangerous situation.
- Put up a new bridge marker sign on Boyle Road that someone had hit and knocked over.
- Put up snow markers on Shriver Road. Prepared trucks for snowstorms. Pre-treated, plowed, and antiskid roads and Township parking lot. Shoveled snow in front of building.
- Checked on report of junk dumped on Shorbs Mill Road. Police were there handling the matter and were taking care of getting the junk car and car parts hauled away.
- Took the F-550 to Myers Electric to get PA state inspection performed. There were no issues.
- Washed down trucks and tractor. Misc. shop work.
- Return PA 1 calls.

Mike worked 123 hours, Steve worked 13 hours, and Brett worked 1 hour.

EMS, Fire, & Police Reports

EMS

- Adams Regional EMS had 6 calls within the Township in January.

FIRE

- Mr. Ohler read the fire report. Greenmount Fire Department had 8 calls in the month of January.
- Type of calls:
 - 2 med assists
 - 1 commercial fire
 - 1 large non-dwelling fire
 - 1 inside gas leak
 - 1 inside investigation
 - 1 motor vehicle accident – basic life support
 - 1 chimney fire
- Location of calls:
 - 3 to Frederick County, MD.

- 2 to Cumberland Township.
- 2 to Freedom Township.
- 1 to Mount Joy.

POLICE

- Officer Morris read January's police report.
 - Hours Worked - 35
 - Patrol/Incident Hours – 26.5
 - Admin Hours – 8.5
 - Total Citations – 2
 - Traffic Warnings / FEC – 9
 - Total Incidents – 28
 - Traffic Details - 0
 - Body camera footage over 60 days has been deleted.
 - Traffic Enforcement:
 - Emmitsburg Road – 5 hours
 - Bullfrog Road – 7 hours
 - Pumping Station Road – 2.5 hours

Old Business

A. Consider approval of Resolution 2025-04, appointment of Joyce Beckman of Lockwood Business Support Service to conduct the 2024 audit in place of the elected auditors.

Vice-Chair Kellett made a **MOTION** to approve Resolution 2025-04. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

New Business

A. Consider approval of Ordinance 2025-01, Supervisor compensation.

Mr. Gulden stated the ordinance has been properly advertised in the Gettysburg Times and is ready for approval.

Vice-Chair Kellett made a **MOTION** to approve Ordinance 2025-01. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

B. Consider approval of opening a certificate of deposit with PLGIT.

Vice-Chair Kellett made a **MOTION** to approve opening a certificate of deposit with PLGIT in the amount of \$239,000.00 for a one-year term and transfer another \$100,000.00 from ACNB Bank to the higher earning checking account at PLGIT. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

The Board also said that they would like to switch all their bank accounts from ACNB Bank to PLGIT due to the higher interest rates. Mr. Gulden stated he will work on it.

C. Consider approval of Resolution 2025-05, apply for a PA DCED Greenways, Trails, and Recreation Grant for Community Park Phase 2.

Vice-Chair Kellett made a **MOTION** to approve Resolution 2025-05. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Other Business

None

Public Comment

Mr. Black discussed an enforcement letter that he received from the zoning officer regarding his business' signage and use. Mr. Fenicle stated that Mr. Black had the opportunity to appeal the letter to the Zoning Hearing Board; however, that time has expired. He has the right to file an amended conditional use application.

Adjournment

There being no further business, Chair Young made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0). Chair Young adjourned the meeting at 7:36 PM.