

**Freedom Township Board of Supervisors
Regular Meeting
September 14, 2022
7:00 P.M.**

Board of Supervisors

Matt Young, Chairperson
Paul Kellett, Vice-Chairperson
Brett Johnston

Township Officials

Zach Gulden, Township Manager
Linus Fenicle, Township Solicitor
Mike Wenschhof, Road Superintendent

Members of the Public Present

Ed Buchheit, Herb Milligan, Micky Barlow, Penny Sica, Joan Wiles, Rick Grooms, Jim Geleta, John Sica, Allen Beckett, Mike Simpson, Cheri Simpson, Steve Hobbs, & Amy Naill.

Call to Order

Chair Young called the Board of Supervisor's Meeting to order at 7:00 P.M.

Public Comment

Mr. Beckett stated that the garage addition being proposed is too large for the Township's needs.

Mr. Simpson stated that the Township should wait to construct the garage addition or construct a shed addition instead.

Mrs. Simpson stated that the Township should wait to construct the garage addition when inflation slows down.

Mrs. Naill stated she supports the building addition as expensive equipment sits outside and is subject to rust. Staff should be able to conduct maintenance in the garage and not outside in the elements.

Mr. Hobbs stated he was willing to donate site work to save the Township money.

Mr. Sica asked if the Township checked with local architects for the garage project. The board stated yes, but none returned their calls or emails.

Mr. Buchheit stated the garage project should be done now and not later if it is needed. The prices will only increase each year with inflation.

Approval of Minutes

Vice-Chair Kellett made a **MOTION** to approve the Minutes of the August 10, 2022, regular meeting. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

Monthly Expenses

Mr. Gulden stated that the Township received its second and final ARPA (COVID-19) federal payment and that is the reason for the transfer.

Vice-Chair Kellett made a **MOTION** to approve the bills in the amount of \$10,982.00 from the General Fund, \$1,066.60 from the Escrow Account, and a transfer of \$44,310.07 from the General Fund to the COVID-19 Fund. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Manager & Road Reports

The Manager completed the following tasks in August:

- Monthly bills.
- Processed 2x revenue deposits.
- Processed petition for appointment of auditor.
- Supervisor monthly minutes.
- Misc. website updates.
- Misc. phone calls.
- Processed 1x trash complaint.
- Submitted monthly solar reading.
- 4x zoning permits.
- Took 3-hour notary training course.
- Worked with KPI & YSM on new garage addition and park phase 2 land development plan.
- Submitted FHWA 536 form.

The Public Works Department completed the following tasks in August:

- Road mowing, weed and brush cutting, trash pick-up along roadways. Mowing, trimming, and cutting down dead trees and Township lot.
- Took the F-550 to Crouse Ford for the first oil change.
- Met with salesman from Chemung Supply for a bid of potential guard rail replacement on Middle Creek Road.
- Met with New Enterprise for a bid of potential culvert replacement on Scott Road and same base repair and paving a topcoat layer on McGlaughlin Road.
- Misc. maintenance and shop work.
- Misc. maintenance and shop work.
- Return PA 1 calls.

| Public Works Employee | Hours Worked |
|------------------------------|---------------------|
| Mike Wenschhof | 156 |
| Herb Milligan | 0 |

Vice-Chair Kellett made a **MOTION** to approve August's Road Report as submitted. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

EMS, Fire, & Police Reports

Adams Regional Emergency Medical Service (AREMS) did not submit the monthly report.

Mr. Milligan presented the fire report. Greenmount Fire Department had 6 calls in the month of August:

- 1 request for line officer.
- 1 medical call to Freedom Township.
- 3 commercial fire alarms – 1 in Washington Township, 1 in Gettysburg Borough, and 1 in Taneytown, MD.
- 1 outside investigation in Freedom Township.

Mr. Gulden presented the police report. Liberty Township Police worked 25 hours in the month of August. There were zero 911 calls, 20 traffic citations, and 11 written warnings. They also had one DUI in Freedom Township.

Old Business

A. Garage addition discussion.

- i. **Approval of design agreement with Lobar Design & Engineering at a cost of \$16,940.00 for consideration.**
- ii. **Services to include full design (architectural, structural, mechanical, electrical, and plumbing) of a 1,440 sq. ft. garage addition.**
- iii. **To be paid from ARPA Fund.**

Chair Young made a **MOTION** to approve the 1,440 sq. ft. garage addition design agreement with Lobar Design & Engineering at a cost of \$16,940.00. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Chair Young said they will potentially reduce the size of the addition if the price seems unreasonable during design.

B. Approval of Ordinance 2022-06 for consideration. This would repeal §202-34.D. of the Township's Tax Code.

Mr. Gulden stated that the ordinance was properly advertised in the Gettysburg Times.

Mr. Fenicle stated this ordinance eliminates the sentence in the code that caps the tax per admission at \$1.00. State law allows a Township admission tax of 5%.

Vice-Chair Kellett made a **MOTION** to approve Ordinance 2022-06. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

New Business

A. Visitor – Walter Barlow from Liberty Township to discuss intermunicipal partnership possibilities.

Mr. Barlow stated that Liberty Township is interested in forming an intermunicipal partnership with Freedom Township to save money. For example, swapping services, manpower, and equipment for road work. Mr. Barlow also asked Freedom to join the Fairfield Regional Emergency Management Association (FREMA).

The Board expressed interest in sharing services, but not in joining FREMA. Mr. Barlow stated Liberty's secretary will prepare the agreement for the Township's consideration.

B. Approval of a 3-year police contract with Liberty Township for consideration.

Vice-Chair Kellett made a **MOTION** to approve a 3-year police contract with Liberty Township at the following yearly costs:

- 2023 - \$18,900.00
- 2024 - \$19,656.00
- 2025 - \$20,442.24

The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

C. Approval of Resolution 2022-06 for consideration.

- i. **This will authorize the Township Manager to apply for the Freedom Township Municipal Park Phase 2 grant in the amount of \$100,000 through PA DCNR. Total project cost estimated at \$130,000.**

Vice-Chair Kellett made a **MOTION** to approve Resolution 2022-06. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried (2-1). Chair Young voted nay.

D. Approval of Resolution 2022-07 for consideration.

- i. **Commit up to \$30,000 grant match for Phase 2 of the Freedom Municipal Park.**

- ii. **The Township will apply for a \$25,000 Adams County Parks, Recreation, and Green Space Grant & \$5,000 grant through the Realtors Association of York & Adams County to cover this match.**

Vice-Chair Kellett made a **MOTION** to approve Resolution 2022-07. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried (2-1). Chair Young voted nay.

Public Comment

Mr. Sica requested that the Township hold a picnic at its new park for residents.

Mrs. Naill asked if the police department patrols US-15, and the Supervisors stated no.

Adjournment

There being no further business, Chair Young made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Vice-Chair Kellett. Chair Young adjourned the meeting at 8:05 P.M.