

**Freedom Township Board of Supervisors
Regular Meeting
August 20, 2025**

Board of Supervisors

Matt Young, Chairperson
Paul Kellett, Vice-Chairperson
Brett Johnston

Township Officials

Zach Gulden, Manager
Linus Fenicle, Solicitor

Members of the Public Present

Mary Buchheit, Ed Buchheit, Christopher Lontz, Tom Steckbeck, Julie Steckbeck, and Paul Royer

Call to Order

Chair Young called the Board of Supervisor's Meeting to order at 7:00 PM.

Public Comment

Paul Royer introduced himself as a candidate for the Adams County Court of Common Pleas.

Approval of Minutes

Vice-Chair Kellett made a **MOTION** to approve the regular meeting minutes of July 16, 2025. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

Monthly Expenses

Vice-Chair Kellett made a **MOTION** to approve the bills for July in the amount of \$9,982.24 from the General Fund and \$2,083.33 from the Fire Tax Fund. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Manager & Road Reports

Mr. Gulden read the Manager's report. The Manager completed the following tasks in July:

- Misc. phone calls, emails, & website updates.
- Submitted monthly solar meter reading.
- Monthly & quarterly employment tax reports and payments.
- Monthly reconciliation of all bank accounts.
- July Supervisor's meeting minutes.
- 2 bank deposits.
- 3x zoning permits:
 - Pool with deck.

- 2x additions.
- Received notification from PMCA that Clem Malot retired as of July 15. Filled out and sent in change of Building Code Official (BCO) form to state as required and requested by PMCA.
- Created display fireworks permit application.
- Received special event application, forwarded to Fire and Police Departments. Started review.
- 1x right-to-know request granted for 2024 purchase records.

Mr. Gulden read the road report for July:

- Road mowing, weed trimming, brush cutting, culvert and ditch cleaning, and trash pickup along roadways.
- Mowing, trimming, and clearing of Township lot.
- Misc. shop maintenance and clean-up.
- Return PA 1 calls.
- Cut and cleared several fallen trees from Middle Creek, Natural Dam, Shorbs Mill, and Dawn Roads after rain and windstorm.
- Grading and filling in misc. potholes on dirt roads.

Mike worked 152 hours.

Chair Young made a **MOTION** to approve the Road Report as submitted. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (2-0).

EMS, Fire, & Police Reports

EMS

- Adams Regional EMS had 4 calls in July to Freedom Township.

FIRE

- Mr. Gulden read the fire report. The Greenmount Fire Department had 10 calls in the month of July.
- Type of calls:
 - 2 residential structure fire.
 - 1 barn fire.
 - 3 automatic fire alarms.
 - 2 brush fires.
 - 2 medical assists.
- Location of calls:
 - 6 to Freedom Township.
 - 2 to Frederick County, MD.

- 1 to Mount Joy Township.
- 1 to Straban Township

POLICE

- Mr. Gulden read July's police report.
 - Hours Worked – 35
 - Incidents – 13
 - Total Citations – 13
 - Traffic Warnings – 11
 - Total Arrest's – 2
 - Traffic Details – 0
 - Body camera footage over 60 days has been deleted.
 - Traffic Enforcement:
 - Emmitsburg Road – 12 hours
 - Bullfrog Road – 8.5 hours
 - Pumping Station Road – 2 hours

Old Business

A. Discussion of zoning ordinance updates, consider forwarding to the County & Township Planning Commissions for review/comment, and set public hearing.

Vice-Chair Kellett made a **MOTION** to have solicitor put in ordinance form then forward to the County & Township Planning Commissions for review/comment. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

B. Consider approval of Resolution 2025-10, reappointment of auditor to conduct the 2024 audit.

Vice-Chair Kellett made a **MOTION** to approve Resolution 2025-10 with Wessel & Company as the auditor. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

C. Consider approval of a contract with the auditing firm.

Vice-Chair Kellett made a **MOTION** to approve a contract with Wessel & Company totaling \$9,000 to conduct the 2024 audit. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

New Business

A. Special event application for the New Birth of Freedom Council to be held September 26-28, 2025, at 965 Pumping Station Road.

Vice-Chair Kellett made a **MOTION** to approve the special event application for the New Birth of Freedom Council to be held September 26-28, 2025, at 965 Pumping Station Road. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

B. Consider appointment of a Zoning Hearing Board solicitor.

Vice-Chair Kellett made a **MOTION** to appoint Steve Coccoresse from Salzmann Hughes as the Township's Zoning Hearing Board solicitor. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Other Business

None

Public Comment

None

Adjournment

There being no further business, Chair Young made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0). Chair Young adjourned the meeting at 7:37 PM.