

**Freedom Township Board of Supervisors
Regular Meeting
August 10, 2022
7:00 P.M.**

Board of Supervisors

Matt Young, Chairperson
Paul Kellett, Vice-Chairperson
Brett Johnston

Township Officials

Zach Gulden, Township Manager
Linus Fenicle, Township Solicitor
Sherri Hansen, Liberty Twp. Police Chief
Gil Picarelli, Township Engineer

Members of the Public Present

Ed Buchheit, Mary Buchheit, Herb Milligan, Allen Beckett, Roger Johnson, Jim Geleta, & Joe Bowden

Call to Order

Chair Young called the Board of Supervisor's Meeting to order at 7:00 P.M.

Public Comment

Mr. Beckett stated that he is representing a large group of residents that want the Board to go slow on the building addition project, consider a smaller sized building, and are against the current cost of the addition. He said a 24' x 24' addition would be more appropriate. Chair Young said a 24'x24' would not be beneficial for the Township as the large plow truck would not fit in it.

Mr. Johnson stated that the building project information should be on the website and not voted on yet until the public has time to review the information.

Mr. Geleta asked what the business justification is for 36'x40' addition and stated professionals should be brought in to study the actual space need. Chair Young stated that the Public Works Director, who has been working for the Township for over 30 years, has stated that this size building is needed to properly store Township's existing equipment. He said the tractor is currently in the salt shed, and the new truck plow sits outside in the weather. A smaller size building will not serve an efficient purpose. He also wants this space to serve as a backup meeting room for larger meeting crowds.

Approval of Minutes

Vice-Chair Kellett made a **MOTION** to approve the Minutes of the July 13, 2022 regular meeting. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

Monthly Expenses

Chair Young made a **MOTION** to approve the bills in the amount of \$11,910.81 from the General Fund. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

Manager & Road Reports

The Manager completed the following tasks in July:

- Attended the Planning Commission on the 6th and processed pre/post meeting materials.
- Processed a sewage planning module.
- Applied for a .gov domain name.
- Prepared PennDOT driveway awareness letter for 1720 Pumping Station Road.
- Completed the July Supervisor's meeting minutes.
- Misc. website updates.
- Misc. phone calls.
- Prepared for and attended the park ribbon cutting event on 16th.
- Processed 3x zoning permits: 1x addition; 1x deck; and 1x single-family dwelling.
- Prepared PennDOT awareness letter for Adam's Apple Bike Ride.
- 2x bank deposits.
- Processed 1x well permit.
- Submitted monthly solar reading.

The Public Works Department completed the following tasks in July:

- Clearing of trees and limbs from roads after high windstorms, including trees that the power company cut from downed power lines on Middle Creek and Boyle Roads.
- Road mowing, weed and brush trimming, trash pick-up along roadways, Mowing, trimming, and clean-up at Township lot.
- Welty Backhoe Service hauled and placed stone for the rain garden.
- Her had the yearly inspection completed on the international truck.
- Return PA 1 calls.

Public Works Employee	Hours Worked
Mike Wenschhof	152
Herb Milligan	8

Vice-Chair Kellett made a **MOTION** to approve July's Road Report as submitted. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

EMS, Fire, & Police Reports

Adams Regional Emergency Medical Service (AREMS) did not submit the monthly report.

Mr. Milligan presented the fire report. Greenmount Fire Department had 6 calls in the month of July:

- 1 utility wires down in Freedom Township.
- 1 request for fire police in Freedom Township.
- 1 commercial fire alarm in Freedom Township.
- 1 residential fire in Freedom Township.
- 1 inside investigation in Emmitsburg, MD.
- 1 commercial fire in Fairfield Borough.

Mr. Milligan requested a donation for the Fire Department’s annual Halloween party.

Chair Young made a **MOTION** to approve a \$300.00 donation to the Greenmount Fire Department’s 2022 Halloween Party. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

Mr. Gulden read a letter from Liberty Township announcing that Ms. Hansen is stepping down from fulltime employment to parttime. They will be searching for a new police chief.

Mr. Gulden said he has been in contact with Liberty Township & Ms. Hansen for the Police contract renewal. He is recommending a 3-year contract instead of a 1-year. Liberty has agreed to provide a 3-year contract at the following terms:

Year	% Increase	\$ Increase	Annual	Hourly
2022 (current)	---	---	\$18,000.00	\$60.00
2023	5%	\$900.00	\$18,900.00	\$63.00
2024	4%	\$756.00	\$19,656.00	\$65.52
2025	4%	\$786.24	\$20,442.24	\$68.14

Mr. Gulden stated the terms are the same the current and previous contract’s terms.

The Board agreed the prices are reasonable and requested the contract be added to a future meeting agenda.

Ms. Hansen presented the police report. Liberty Township Police worked 25 hours in the month of July. There were three 911 calls, 39 traffic citations, and 9 written warnings. They will be participating in a state funded aggressive driving and DUI patrols in August and September. They may be doing some of this in Freedom Township. They continue to run speed and write citations in Bullfrog Road and Emmitsburg Road. They have been keeping extra checks at the covered bridge. Most of the people that they encounter at night are ghost hunters.

Old Business

A. Garage addition discussion:

i. Review of updated Lobar quote.

Mr. Gulden stated that if we handle the stormwater and erosion/sediment control permits in-house that it will save us approximately \$4,050.00. The quote has been updated to remove spray insulation. The current price is \$245,128.00. The quote is more detailed than before; however, the Board asked for the quote to be broken down even further to determine if anything can be cut. Mr. Gulden said he will have an updated quote for next month. The Board also asked Vice-Chair Kellett & Mr. Gulden to reach out to architects to see if it would save any money formally bidding the project. The Board asked Mr. Gulden to add the new quote to the website once received.

ii. Discussion of a land development plan design with KPI Technology. This will include the mandatory stormwater management and erosion and sediment control for the addition and the park's proposed 1/4th mile walking trail.

Mr. Gulden recommended handling the land development plan in-house to save money. Mr. Picarelli stated they can handle the land development plan, which will include the stormwater management and erosion / sediment control permits for the addition and the park's proposed 1/4th mile walking trail. Mr. Gulden stated they will get a better understanding of the costs for potential on-site stormwater management requirements once this plan is completed. This may save or cost extra on the existing Lobar quote. He stated that a rain garden will most likely be required. Mr. Picarelli stated the Township reserves the right to waive formal review of the land development plan and only accept Township and County Planning Commission comments to save money. He said everything will be designed to meet Township code.

Vice-Chair Kellett made a **MOTION** to hire KPI Technology to complete the land development plan for the proposed addition and 1/4th mile walking trail. The **MOTION** was **SECONDED** by Chair Young. **DISCUSSION:** Vice-Chair Kellett stated he still believes a smaller addition is necessary; however, a land development plan is required regardless of the size. The motion carried unanimously (3-0).

New Business

A. SWM O&M Agreement – 700 Cunningham Road

Mr. Gulden stated this is a stormwater operation and maintenance agreement for a new single-family dwelling at 700 Cunningham Road.

Vice-Chair Kellett made a **MOTION** to approve a SWM O&M Agreement for 700 Cunningham Road. The **MOTION** was **SECONDED** by Mr. Young. The motion carried unanimously (3-0).

B. SWM O&M Agreement – 1720 Pumping Station Road

Mr. Gulden stated this is a stormwater operation and maintenance agreement for a new single-family dwelling at 1720 Pumping Station Road.

Vice-Chair Kellett made a **MOTION** to approve a SWM O&M Agreement for 1720 Pumping Station Road. The **MOTION** was **SECONDED** by Mr. Young. The motion carried unanimously (3-0).

C. Authorize Township Manager training / supply costs, not to exceed \$500.00, to become a PA certified notary.

Mr. Gulden stated it is necessary to have a PA certified notary on staff to notarize a vast number of documents processed by the Township – for example, the SWM O&M agreements. He currently has the attorney notarizing all documents.

Vice-Chair Kellett made a **MOTION** to authorize the Township Manager training / supply costs, not to exceed \$500.00, to become a PA certified notary. The **MOTION** was **SECONDED** by Mr. Young. The motion carried unanimously (3-0).

Other Business

None

Public Comment

None

Adjournment

There being no further business, Chair Young made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Vice-Chair Kellett. Chair Young adjourned the meeting at 8:01 P.M.