

**Freedom Township Board of Supervisors
Regular Meeting
March 8, 2023
7:00 P.M.**

Board of Supervisors

Matt Young, Chairperson
Paul Kellett, Vice-Chairperson
Brett Johnston

Township Officials

Zach Gulden, Township Manager
Linus Fenicle, Township Solicitor
Mike Wenschhof, Road Superintendent
Sgt. Chris Roosen, Liberty Township Police

Members of the Public Present

Ed Buchheit, Mary Buchheit, Herb Milligan, George Glenn, Jr., Jenna Smith, Bea Schultz, & Carol Zegarski.

Call to Order

Chair Young called the Board of Supervisor's Meeting to order at 7:00 P.M.

Chair Young made a **MOTION** to amend the agenda to include: "approval of an advertisement for a public hearing for zoning text amendment 2023-01". The **MOTION** was **SECONDED** by Vice-Chair Kellett. There were no public comments on the matter. The motion carried unanimously (3-0).

Public Comment

None

Approval of Minutes

Vice-Chair Kellett made a **MOTION** to approve the Minutes of the February 8, 2023 regular meeting. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Monthly Expenses

Vice-Chair Kellett made a **MOTION** to approve the bills in the amount of \$14,698.07 from the General Fund. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Manager & Road Reports

The Manager completed the following tasks in February:

- 2022 county recycling report.
- 2x – right-to-know requests.
- 2/8 supervisor meeting minutes.
- 2x zoning permits – signs for Gettysburg Auto Auction.
- 2022 sewage enforcement officer state paperwork.
- 1x bank deposit.
- Monthly expenses.
- Submitted zoning ordinance amendment and Township land development plan to county for review.
- Highway Occupancy Permit awareness letter for Adams Apple Bike Ride for May 20th.
- Misc. phone calls.
- Misc. website updates.

The Public Works’ Department completed the following tasks in February:

- Brush cutting, leaf clearing, culvert cleaning, and trash pick-up along roadways. Cleared fallen trees and limbs from roads and berms. Clean-up at Township lot and blow off parking lot.
- Put up a Mason Dixon Road sign after a request from the Links.
- Picked up supplies from NAPA, sharpen lawn mower blades, and misc. shop work.
- Took F-550 to Myers Electric, because snowplow lights were not working. They found the module was full of water and corrosion, so they replaced and relocated the module.
- Cleaned up mattresses that were dumped along Scott Road.
- Return PA 1 calls.

Public Works Employee	Hours Worked
Mike Wenschhof	81
Herb Milligan	00

Vice-Chair Kellett made a **MOTION** to approve February’s Road Report as submitted. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

EMS, Fire, & Police Reports

Adams Regional Emergency Medical Service (AREMS) did not submit the monthly report.

Mr. Buchheit presented the fire report. Greenmount Fire Department had 8 calls in the month of February:

- 1 barn fire.
- 2 medical assists.
- 1 request for line officer.
- 1 residential fire.
- 1 request for fire police.

- 1 brush fire.
- 1 inside investigation.

Of those calls, 5 were in Freedom Township, 1 in Cumberland Township, 1 in Straban Township, and 1 in Frederick County.

Sgt. Roosen presented the police reports. Liberty Township Police worked:

- 25 hours in the month of December. There were zero 911 calls, 30 traffic citations, and 5 written warnings. Officer Chris Roosen will be starting fulltime with Liberty Township in January. He has been promoted to Sargent.
- 25 hours in the month of January. There were zero 911 calls, 17 traffic citations, 7 written warnings & 1 misdemeanor arrest. They had a 2023 Ford Explorer delivered this month. This is the car that they were able to purchase with grant money. As soon as they can have it upfitted, they will have it out on patrol.
- 25 hours in the month of February. There was one 911 call, 12 traffic citations, and 5 written warnings and 2 misdemeanor DUI arrests.

Old Business

- A. Appointment of _____ to the Zoning Hearing Board with a term of 03/08/2023 – 12/31/2026.**

Vice-Chair Kellett made a **MOTION** to approve appoint Bea Shultz to the Zoning Hearing Board with a term of 03/08/2023 – 12/31/2026. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

New Business

- A. Visitor Jenna N. Smith from Adams County Planning & Development regarding the County Comprehensive Plan update project.**

The current Adams County Comprehensive Plan was adopted in 1991 and updated in 1998, 2001, and 2010. The current Comprehensive Plan outlines many goals and objectives related to historic preservation and heritage related planning, some specifically related to assisting municipalities. The vision for the plan update at this stage encompass preserving, protecting, and promoting historic resources throughout the entirety of the county. Residents were encouraged to provide comments to help draft the Plan.

- B. Discussion of Ordinance 2023-02, establishment of a fire department volunteer tax credit.**
- C. Discussion of Resolution 2023-02, fire department volunteer tax credit program criteria.**

The Supervisors requested that the Greenmount Fire Department assist in drafting the tax credit program criteria. They asked for them to bring back suggestions at the next meeting.

Chair Young made a **MOTION** to table the volunteer tax credit program ordinance/resolution. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

D. Approval of a special event permit for the Gettysburg National 19th Century Baseball Festival for July 15 & 16, 2023 for consideration.

Mr. Gulden stated that the fire department, police department, emergency management coordinator, and KPI Technology reviewed the permit application. They recommended approval with the following conditions:

1. A copy of the on-site sewage disposal permit for the portable toilets needs to be received. Also any other permits required by the Township, County, State, etc. needs to be provided to the Township prior to issuance of the Special Event's Permit from the Township.
2. Bond of indemnity needs to be provided to the Township prior to issuance of the Special Event's Permit.

Vice-Chair Kellett made a **MOTION** to approve the special event permit application for the Gettysburg National 19th Century Baseball Festival for July 15 & 16, 2023 with the two conditions as outlined by Mr. Gulden. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

E. Approval of Lobar Associates Construction bid for the garage addition in the amount of \$262,757.54 for consideration.

Vice-Chair Kellett asked Mr. Gulden if any of this project would be financed by a loan. Mr. Gulden stated that the entirety of the project will be funded by Township reserve funds, and there is still a possibility that the Township will receive a county grant to assist in funding the project.

Vice-Chair Kellett made a **MOTION** to approve the bid from Lobar Associates Construction for the garage addition project in the amount of \$262,757.54 with the following conditions:

1. Provide the "final scope of work & the price proposal dated 12/30/2022" and contract "terms and conditions" to the township attorney for review.
2. The contract must include an estimated start and completion dates.
3. Liquidated damages in the amount of \$300 per day will apply 8 months after official start date.

4. Provide a payment schedule to township attorney for review.
5. Payment & performance bonds and insurance to be provided to township attorney for review.

The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

F. Approval of an advertisement for a public hearing for zoning text amendment 2023-01.

Vice-Chair Kellett made a **MOTION** to approve an advertisement for a public hearing to be held on April 12, 2023 at 6:45 PM for zoning text amendment Ordinance 2023-01. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Other Business

Vice-Chair Kellett made a **MOTION** to send a letter to the Cumberland Township Board of Supervisors respectfully requesting the following condition be considered if approval of the conditional use application for 75 Cunningham Road, Gettysburg, PA 17325:

- Requirement that the applicant / property owner plant a vegetative buffer adjacent to all proposed improvements that are visible from Freedom Township.

The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

Public Comment

None

Adjournment

There being no further business, Chair Young made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Vice-Chair Kellett. Chair Young adjourned the meeting at 8:05 P.M.